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Unit 9 Assignment 2 Learning Aim C Student Guide Distinction

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Learning Aim C: Carry out the Planning, Execution, Monitoring and Controlling of an IT Project, using an Appropriate Methodology.

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C.P5, C.M3, BC.D3 Evidence

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C.P5 Identify Your Methodology

You need to state how you are going to manage your project

You will need to explain why.

It is **HIGHLY RECOMMENDED** that you use either Agile or RAD.

Resources and Information	
Have I done This?	
Am I confident on This?	

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C.P5 Identify Your Stakeholders

Stakeholder	Description
e.g. Client	
e.g. Developer	
e.g. Project Manager	

Resources and Information	
Have I done This?	
Am I confident on This?	

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C.P5 Identify Your Project Phases

This is where you will begin to break down your project into smaller tasks

Each task may correspond to an Agile Sprint

It may be that a collection of tasks will belong to a sprint

You will need to decide this

Resources and Information	
Have I done This?	
Am I confident on This?	

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C.P5 Break Down Your Requirements into Smaller Functional Requirements

Functional Requirements	Description
e.g. create home page	

Resources and Information	
Have I done This?	
Am I confident on This?	

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C.P5 Break Down Your Requirements into Smaller Non-Functional Requirements

Functional Requirements	Description
e.g. create consistent house look and feel for the site	

Resources and Information	
Have I done This?	
Am I confident on This?	

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C.P5 Acceptance of Requirements Documentation

Here you will include screenshot evidence of the documentation being agreed by your stakeholders

This should be you and your client

An Email will be OK, as long has the content makes sense and the TO and FROM fields are clearly visible

You could write up minutes of a meeting, sign and date then photograph the evidence

Resources and Information	
Have I done This?	
Am I confident on This?	

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C.M3 & BC.D3

If you complete all those steps you should be at Merit and Distinction standard.

The difference will be later when you implement these plans

Right now, as long as the documentation is complete this is Merit/ Distinction standard

Later on, if you follow the processes but is has made no difference to your project this will be MERIT

If you follow the processes and it does make a difference to your project

This will mean that the processes have been effective

This will be DISTINCTION standard.

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C.P6, C.P7, C.M3, BC.D3 Evidence

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MILESTONE 1

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C.P6 & C.P7 Time Management

Task	Planned Time	Actual Time	Difference
e.g. Create Home Page	5 hours	8 hours	+ 3 hours

Resources and Information	
Have I done This?	
Am I confident on This?	

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